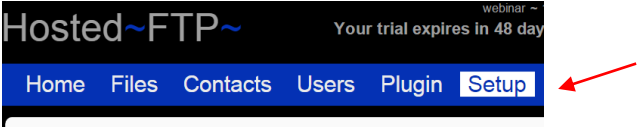


# Q8 – Enable audit logs for Login and File transfers

How to enable daily audit logs for all login and file transfer i.e. upload/download activity.

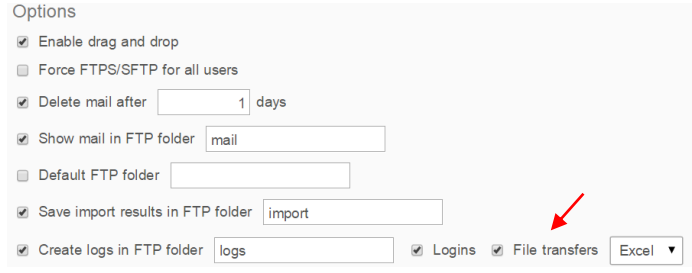
See the [QuickStart Contents](#) for further information on setup details

**1- Login as the account admin and the Setup→Options page**



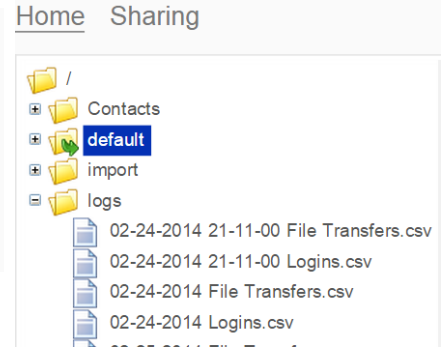
**2- Go to Setup→Options and enable logs**

- I. Select Logins for all login activity
- II. Select File transfers for all upload/download activity.



**3- View logs on the Files tab**

The log feature will generate the two log files in the Files→Logs folder on a daily basis (1<sup>st</sup> day after being enabled will appear that night)



**4- Download the logs by selecting by date**

See example files below

Date	Status	Username	Email	Source	IP
2014-11-13 14:29:02	Success	webinar	webinar@hostedftp.com	HTTPS	64.79.144.10
2014-11-13 16:39:59	Success	Custa-HFTP		HTTPS	184.151.61.115
2014-11-13 17:19:39	Success	webinar	webinar@hostedftp.com	HTTPS	64.79.144.10
2014-11-13 18:38:26	Success	webinar	webinar@hostedftp.com	HTTPS	184.151.61.115
2014-11-13 19:04:38	Success	webinar	webinar@hostedftp.com	HTTPS	184.151.61.115
2014-11-13 19:11:30	Success	webinar	webinar@hostedftp.com	HTTPS	184.151.112.141
2014-11-13 19:15:47	Success	webinar	webinar@hostedftp.com	HTTPS	64.79.144.10
2014-11-13 19:16:53	Success	Custb-hftp		HTTPS	64.79.144.10

Date	Transfer username	Transfer email	Owner username	Owner email	Type	Size	Folder	File	Source	IP
2014-11-13 3:56:19	anonymous		Pubs		DOWNLOAD	257927	/~/Pubs/Hosted~FTP~ Web Guides	Q1- Create restricted shared folders.pdf	HTTPS	202.69.75.130
2014-11-13 4:19:54	anonymous		Pubs		DOWNLOAD	277487	/~/Pubs/Hosted~FTP~ Web Guides	Q8 - Branding.pdf	HTTPS	202.69.75.130
2014-11-13 4:20:23	anonymous		Pubs		DOWNLOAD	257927	/~/Pubs/Hosted~FTP~ Web Guides	Q1- Create restricted shared folders.pdf	HTTPS	202.69.75.130
2014-11-13 4:47:51	anonymous		Pubs		DOWNLOAD	288313	/~/Pubs/Hosted~FTP~ Web Guides	Q2- Create Username.pdf	HTTPS	202.69.75.130
2014-11-13 4:50:14	anonymous		Pubs		DOWNLOAD	357922	/~/Pubs/Hosted~FTP~ Web Guides	Q2- User FTP Client access.pdf	HTTPS	202.69.75.130
2014-11-13 5:30:15	webinar	webinar@hostedftp.com	webinar	webinar@hostedftp.com	UPLOAD	5122	/logs	11-12-2014 File Transfers.xlsx	FTP	
2014-11-13 5:30:15	Hostedftp-FTP		Hostedftp-FTP		UPLOAD	5122	/logs	11-12-2014 File Transfers.xlsx	FTP	
2014-11-13 5:30:15	Hostedftp-FTP		Hostedftp-FTP		UPLOAD	3470	/logs	11-12-2014 Logins.xlsx	FTP	
2014-11-13 5:30:15	Rpa-HFTP		Rpa-HFTP		UPLOAD	3470	/logs	11-12-2014 Logins.xlsx	FTP	
2014-11-13 5:30:15	webinar	webinar@hostedftp.com	webinar	webinar@hostedftp.com	UPLOAD	3470	/logs	11-12-2014 Logins.xlsx	FTP	
2014-11-13 5:30:15	Rpa-HFTP		Rpa-HFTP		UPLOAD	5122	/logs	11-12-2014 File Transfers.xlsx	FTP	
2014-11-13 12:16:32	anonymous		Pubs		DOWNLOAD	277487	/~/Pubs/Hosted~FTP~ Web Guides	Q8 - Branding.pdf	HTTPS	74.12.66.22
2014-11-13 12:17:20	anonymous		Pubs		DOWNLOAD	277487	/~/Pubs/Hosted~FTP~ Web Guides	Q8 - Branding.pdf	HTTPS	121.247.55.207
2014-11-13 16:22:03	anonymous		Pubs		DOWNLOAD	257927	/~/Pubs/Hosted~FTP~ Web Guides	Q1- Create restricted shared folders.pdf	HTTPS	87.65.251.254
2014-11-13 19:40:03	anonymous		Pubs		DOWNLOAD	257927	/~/Pubs/Hosted~FTP~ Web Guides	Q1- Create restricted shared folders.pdf	HTTPS	75.13.205.250
2014-11-13 21:15:12	anonymous		Pubs		DOWNLOAD	257927	/~/Pubs/Hosted~FTP~ Web Guides	Q1- Create restricted shared folders.pdf	HTTPS	174.129.228.67